



South Dakota Board of Nursing Facility Administrators
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South Dakota Board of Nursing Facility Administrators
Teleconference Board Meeting
April 7, 2021

Vice-President Hinker called the meeting to order at 1:03 pm Central.

Member of the Board present via teleconference: Justin Hinker, Jason Hanssen and Timothy Yeaton

Board staff in attendance via teleconference: Brittany Novotny and Lisa Harsma

Legal Counsel in attendance via teleconference: Justin Williams and Megan Borchert

Guests in attendance via teleconference: Ashley Malys

Hinker called for public testimony during the open forum. There was no public testimony.

Motion to approve the minutes of the September 17, 2020 and January 27, 2021 Board Meetings by Hanssen. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to approve the agenda by Yeaton. Second by Hanssen. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to approve the financial report by Hanssen. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Novotny provided an office update.

Motion to move into Executive Session per SDCL 1-25-2 (3) and (4) by Hinker. Second by Hanssen. Hinker, Hanssen and Yeaton vote aye. Motion carried. The Board went into Executive Session at 1:10 pm.

Motion to move out of Executive Session by Yeaton. Second by Hanssen. Hinker, Hanssen and Yeaton vote aye. Motion carried. The Board came out of Executive Session at 1:58 pm.

Motion to approve the Nursing Facility Administrator license application of Ashley Malys by Hinker. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to approve the FY 2022 contracts, as presented, by Yeaton. Second by Hanssen. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Novotny updated the Board on the DOH Legal Counsel Project.

Motion to approve the Board Policies, as presented, by Hinker. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to approve the Continuing Education Guidelines, as amended, by Hinker. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to elect Jessica Spencer as President, Justin Hinker as Vice President and Timothy Yeaton as Secretary Treasurer by Yeaton. Second by Hinker. Hinker, Hanssen and Yeaton vote aye. Motion carried.


Novotny provided an update to the Board on the National Association of Long-Term Care Administrator Boards (NAB).

The Board scheduled a meeting for April 6, 2022.

Motion to approve Nursing Facility Administrator licenses for Nicole Gray, Malenda Hoelscher, Joshua Kelly, Darwyn Kleffman, Coleen McCarty, Brianna Morris, Cordell Muilenburg, Curtin O'Neal, Lourdes Parker, John Paulson, Iden Ramey, Alicia Riniker and Robert Sayler and Emergency Permits for Joshua Kelly, Christopher Hart, John Paulson, Courtney Unruh, Petar Mirkovic, Kelsey Bertsch and Rachel Holler by Yeaton. Second by Hanssen. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Motion to adjourn the meeting at 2:16 pm by Hinker. Second by Yeaton. Hinker, Hanssen and Yeaton vote aye. Motion carried.

Respectfully Submitted,



Timothy Yeaton
Secretary